

Pennsylvania State Association of County Auditors
57th Annual Convention – Cobblestone Inn & Suites, St. Marys, Pennsylvania
September 29th, 2019 – October 3rd, 2019
Minutes

Sunday, September 29

The audit, nominating, policy & bylaws, and budget committees held meetings at 4:00 PM. The executive board met at 5:00 PM. Registration for members was conducted from 3:00 to 5:00 PM.

Monday, September 30

1. Call to Order

- The business meeting was called to order by President Michelle Crowell (Clinton) at 9:00 PM. The meeting was held at the Cobblestone Inn & Suites, St. Marys, Pennsylvania.
- The opening invocation and official welcome were offered by Jan Kemmer, Elk County Commissioner. Shawn McMahon, Elk County District Attorney also delivered brief remarks welcoming the convention. Matt Quesenberry, Elk County Commissioner joined the membership for dinner Sunday evening and delivered an informal welcome.
- A roll call was conducted by Secretary Christopher Seeley (Crawford).

2. Minutes of 2018 Convention

- The minutes from the May 29, 2019 meeting were distributed by Secretary Seeley. A **motion** was made by Diana Perry (Crawford) and seconded by Sue Leonard (Clarion) to accept the minutes as presented. A verbal vote was taken; **motion carried**.

3. Treasurer's Report

- A Treasurer's Report was distributed by Treasurer Judy Shupp (Wyoming). A **motion** was made by Tom Foran (Pike) and seconded by Peggy Heller (Clinton) to accept the reports as presented. A verbal vote was taken; **motion carried**.

4. Legislative Report

- Laura Dickson (Wyoming) delivered a brief report pertaining to the administration of PSAECO and how the various state associations interact with one another through the group. There is currently no substantive legislation pertaining to the office of county auditor, though Mrs. Dickson briefly discussed the PSAECO actions regarding the rewritten county code.

5. Committee Reports

- Audit – Vice President Sue Leonard (Clarion) reported on behalf of the audit committee. She indicated that all financial records from 2018 for both the Association and convention committee were in order and correct.
- Budget – Tom Foran reported on behalf of the budget committee and distributed a proposed budget. The draft budget was presented with the only substantial addition being a requested \$6,000 line item for a spring DCED training. A brief discussion was held regarding the logistics of such a training session. President Crowell and Tom Foran will continue to coordinate and establish this event provided the membership approves. A **motion** was made by Kathleen Schloesser (Wayne) and seconded by Past President Mim Anstine (Juniata) to adopt the budget proposal. A verbal vote was taken; **motion carried**.
- Policy & Bylaws – Laura Dickson reported on behalf of the policy & bylaws committee. She discussed the recommendation of the executive board that presidential and vice presidential terms are extended to two years to allow for more consistent and seasoned leadership. It has been noted that it is frequently the case that a president's term concludes before he or she is fully acquainted with the organization's administration. A **motion** was made by Diana Perry (Crawford) and seconded by Laura Cunningham (Juniata) to adopt language amending the bylaws to enable the term extension. A **motion** to table was put forth by Donna Cupp (Indiana) citing concerns over lack of precise written language. Mrs. Dickson will consult with Solicitor Jeff Shank to draft appropriate language and present it to the membership at a later time.
- Nominating – Diana Perry reported on behalf of the nominating committee. Providing that the amendment for extended terms is adopted, the nominating committee offered the following slate:

President – Michelle Crowell (Clinton)

Vice President – Carla Komar (Wayne)

Secretary – Jolene Frampton (Clarion)

Treasurer – Judy Shupp (Wyoming)

Deputy Secretary – Christopher Seeley (Crawford)

At-large Executive Board – Luther Black (Columbia)

At-large Executive Board – Laura Cunningham (Juniata)

At-large Executive Board – Diana Perry (Crawford)

6. Old Business

- Website maintenance – Deputy Secretary Kathy McMahon (Elk) reported that the website has been updated and the host is willing to work with the Association to ensure that all pages are editable internally by a PSACA designee. Members were informed that such edits will allow for easier sharing of reference materials.

7. New Business

- Dues Increase – President Crowell reported to the members that the executive board discussed the county code rewrite allowance for a dues increase with an additional annual cost-of-living adjustment at their May 29, 2019 meeting. It was determined at that time that a dues increase would not be necessary or prudent.

8. Solicitor's Report

- Solicitor Jeff Shank delivered a written report addressing a series of questions he has received throughout the year. He highlighted a series of changes as a result of the county code rewrite.

9. Additional Business

- Laura Dickson presented the following language as an amendment to Article V, Section 1 of the PSACA Bylaws:
“The officers of the association shall be a President, a Vice President, a Secretary, a Treasurer, and a Deputy Secretary to be elected at the annual convention of the association. They shall hold office for one year and until their successors are elected and their own term shall begin January 1 and December 31 of the year after they were elected. **The President and Vice President shall be elected for a two-year term and shall not be eligible to serve consecutive elected terms.** The Secretary and Treasurer shall be elected for a four-year term and shall not be eligible to serve consecutive elected terms.”

A **motion** was made by Diana Perry and seconded by Missi Strub (Pike) to amend the bylaws in accordance with the proposed language. A verbal vote was taken; **motion carried**.

- Subsequent to the amendment passage, the proposed slate by the nominating committee was re-read. President Crowell solicited nominations from the floor. There being none, a **motion** was made by Tom Foran and seconded by Richard Suraci (Susquehanna) to close nominations. A verbal vote was taken; **motion carried**. A **motion** was made by Donna Cupp and seconded by Vice President Leonard to accept the slate as presented by the nominating committee. A verbal vote was taken; **motion carried**.

10. Business Meeting Adjournment

- A **motion** was made by Luther Black (Columbia) and seconded by Deputy Secretary McMahon to adjourn the business meeting. A verbal vote was taken; **motion carried**.

Wednesday, October 2

The new slate of officers of the Association were duly sworn in by Elk County MDJ Mark Jacob prior to the banquet dinner.

Thursday, October 3

There being no further business, a **motion** was made by Mim Anstine and seconded by Tom Foran to adjourn the convention. A verbal vote was taken; **motion carried**.

Respectfully submitted,
Christopher R. Seeley, Secretary
Pennsylvania State Association of County Auditors